

ADMISSIONS

Our school prides itself on being fully inclusive and serving all families in the local community regardless of need. Consequently we do not operate any selection criteria and welcome applications from all.

Admissions to the school are managed by the Local Authority (LA). In the first instance it may be helpful to read the admissions information on the Council's website before completing the admissions form, both of which can be found at:

www.eastriding.gov.uk

Or alternatively contact:

Admissions Team
East Riding of Yorkshire Council
County Hall, Beverley, HU17 9BA
Telephone: 01482 392100

The admission authorities will consider the application and use their published admission arrangements to determine whether or not the child concerned qualifies for a place at the school.

If the child qualifies for a place at one of the schools named on the application form, they will be given a place at that school.

If the child qualifies for a place at more than one of the schools named on the form, the child will be given a place at the school ranked highest by the applicant.

If the child does not qualify for a place at any of the schools named on the application form, the child will be given a place at their catchment area school, if a place is available, or at the nearest school in the East Riding of Yorkshire which has a place available.

An applicant living outside the East Riding of Yorkshire must apply to the local authority responsible for their home area. Any application naming an East Riding school as one of the applicant's preferences will be forwarded to the East Riding to determine whether or not the child concerned qualifies for a place at an East Riding school using the published admission arrangements and the co-ordinated scheme. It will then be for the applicant's home authority to decide which one school place the child should be given.

The admission limit for the school is determined by Government legislation and Local Authority guidance; for our school at present this is 60 children.

Although the Board of Governors do not operate a selection process, the LA uses the following staged criteria in the event of over-subscription to the school:

1. Children who are looked after by a Local Authority
2. Children of families residing in the local catchment up to a limit of 60
3. Siblings of children in attendance at the school, (living outside traditional catchment area) if places are available up to a limit of 60
4. Children outside the local vicinity (traditional catchment area) who live closest to the school if places are available up to a limit of 60

Parents whose children are refused a place at Martongate for any reason are able to appeal against the decision by contacting the Admissions Administrative Officer of the East Riding of Yorkshire at County Hall, Beverley.

EYFS Admissions

The school has an early admission policy which allows children to begin school at the start of the academic year during which they reach five years of age (1st September – 31st August). The Local Authority should contact you in the school year before your child is due to start school. If they do not do so, or if you want to be sure that the school has your details please contact the school for advice.

Parents are encouraged to visit our school during the Autumn prior to the admissions deadline. The school offers opportunities to visit during the working day or after school to accommodate parents' needs. Once your child has been offered a place at the school, you will be contacted to attend a series of transitional events. These will include an open evening and question and answer session, taster sessions for your child to familiarise themselves with the setting.

Parents / Carers will also be offered the opportunity to have a private appointment with staff on an evening to discuss how to best support your child's transition to Martongate School.